



**Diversified  
Administration, Inc.**  
Tax Savings For Employers & Employees

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## MySourceCard® Enrollment Agreement

As a participant in one or more of your Employer Plans or as an account holder under the HSAtoday™ program, you will receive a mySourceCard® MasterCard® Debit Card issued by Benefit Bank, and agree to use it according to this Agreement and the Cardholder Agreement that will be provided to you with the Card.

You understand that the Card is restricted to certain merchant categories and is not accepted at all MasterCard® acceptance locations. You understand that you may not obtain a cash advance with the Card at any merchant, bank or ATM. You understand that the Card is to be used exclusively for Qualified Expenses as defined by the plan(s) in which you participate. If the Card is issued pursuant to Employer Plans and you use the Card for an expense that is not a Qualified Expense, you are indebted to your employer and must repay the full amount of the non-qualified expense.

You agree to save all invoices and receipts related to any expense paid with the Card; upon request you must submit these documents for review by the Plan Service Provider. Failure to submit the receipt(s) will cause the expense to be treated as a non-qualified expense and you will be required to remit payment to your employer. Payment may be in the form of an offsetting claim, a personal check, electronic draft from your personal checking or savings account, a post-tax deduction from your paycheck, or other options established by your employer.

Please Note: Additional terms and conditions would apply if you use the Card to access your funds in your HSA under the HSAtoday™ program. In such event, these additional terms and conditions would be set forth in an HSA Addendum to your HSA custodial account agreement.

## Participant Information

For proper Cardholder Identification, please complete the following information.  
Your Card will not be issued until this form is received by Diversified Administration, Inc.

This is the first time I am ordering a MySource Card  
This is to obtain original cards for my family members

This is to order a replacement card  
This is to update my information

Employer name: \_\_\_\_\_

Name on Primary Card (21 chars max, including spaces) \_\_\_\_\_

Address Line 1 \_\_\_\_\_

Unit/Apartment Number: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Mother's Maiden Name: \_\_\_\_\_

Name on 2nd Card (21 chars max, including spaces) \_\_\_\_\_

Card Holder's Signature: \_\_\_\_\_